**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 10th September 2020 @ 7pm at Worleston Village Hall

**Present**:, Gary Basford (**GB**) , Malcolm Holman (**MH**), Andy Hudson (**AH**) (Chair), John Schofield (**JS**) (Vice Chair), Peter Jones (**PJ**), Vicky Higham (**VH**) Fred Percival (**FP**), Gary Vernon (**GV**) Joe Foster (**JF**) Matt Evans (**ME**) Mrs Helen Exley (**The Clerk**),

Parish members: no members of the Parish were present.

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1. | **Apologies**: -,  John Thomasson (**JT**) Mark Astbury (**MA),**Cllr Sarah Pochin (**SP**) | Clerk | N/A | 10/09/20 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** -  No declarations declared by an councillors present. | Chair | All Cllrs | 10/09/20 |
| 3. | **Approval of Minutes & Outstanding Matters:-**  **Please see attached checklist for outstanding matters**  Minutes from 23/07/20 proposed as correct by **GB** and 2nded by **GV**  All Cllrs agreed. | Chair | All Cllrs | 10/09/20 |
| 4. | **Open Forum:-**  No members present, but questions that had been asked prior to the meeting were:-   * Update on bypass on 106 agreement requested by The Green residents. 750 houses are the trigger point to Bypass construction – how many houses are there already built? Is there still as school, shop and community centre planned? * Reports of property being stolen in Poole during recent badger cull. * Dog theft happening across Cheshire | public | Chair | Ongoing |
| 5. | **Borough Councillor:-**  **SP** not present, **AH** to make contact for an update on local issues. | SP | SP | 10/09/20 |
| 6. | **Planning Matters:**  ***Pending applications***  *19/4128N – Poole Nurseries, Wettenhall Rd. Variation on occupancy. Erection on dwelling of old site of cottage –* no comment  *20/3713N – The Cottage Cinder Lane Reaseheath. Certificate of lawful use. –* Cllrs questioned the ned for such a large garden area.  *20/3791N – Kingsley Fields – Variation of conditions – Multi use games area.* – no comment  ***Past Planning****19/2929N – Land to west of St Oswalds Church – outline planning for 2 houses- not decided20/2044N Royal Oak, Main Rd, Worleston. Single Storey side extension – appd with conds20/1493N -Land to east of Main Rd, Worleston – General purpose Agricultural building – appd with conds*  *20/1405N – Land adj to Oakview, Mile House Lane, Worleston. Variation on conditions- unknown*  *20/1104N – 4 Brooklands, Oaktree Barns, Poole Hill Rd. 2 storey extension - refused*  *20/2082N – Aston Lower Hall Farm, Dairy Lane AJM. Barn Conversion – not decided* |  |  |  |
| 6. | *20/2517N – Land at Dairy Lane, AJM. Planning for 2 dwellings – not decided*  *20/2514N – Aston Lower Hall Farm – Grain Store – not decided*  *20/2135N – 2 Church Rd, AJM – Variation on Conditions 17/4929N & 17/1089N*  *20/2085N - Church Rd, AJM – single storey rear extension. – not decided*  *20/1968N Aston Lower Hall Farm AJM, retrospective application for a lagoon – appd with conds* | Chair | Chair | Ongoing |
| 7. | **Playground update:-**  Playground currently closed due to COVID situation. The Clerk to contact insurers to get updated position on the reopening under COVID restrictions.  Outstanding recommendations need to be addressed from the Playground inspection report. Cllrs discussed main issues and **ME** agreed to carried out smaller recommendations. **JS** to ask joiner to look at roundabout repairs.  Signage needed for exercise equipment - **AH**  Abandoned car in the car park has now been removed. | The Clerk | JS ME AH the clerk | ongoing |
| 8. | **Clerks report:-**   * All Audit documents are now on the website and the exercise of public rights inspection notice (30days). * The clerk updated the Cllrs on the requirement for accessibility regulations of the website changes by 23rd September. In summary this involves:   *making the website compliant with international WCAG 2.1 AA standard.  It is a complex technical process but in essence the WCAG documents explain how to make web content more accessible to people with disabilities. including:  1. natural information such as text, images, and sounds  2. code or markup that defines structure, presentation, etc.*  *In summary the following is an at-a-glance guide:  a) Perceivable:  Provide text alternatives for non-text content.  Provide captions and other alternatives for multimedia.  Create content that can be presented in different ways, including by assistive technologies, without losing meaning.  Make it easier for users to see and hear content.  b) Operable  Make all functionality available from a keyboard.  Give users enough time to read and use content.  Do not use content that causes seizures or physical reactions.  Help users navigate and find content.  Make it easier to use inputs other than keyboard.  c) Understandable  Make text readable and understandable.  Make content appear and operate in predictable ways.  Help users avoid and correct mistakes.  d) Robust  Maximize compatibility with current and future user tools*  The approximate cost is £750 + Vat for this split between Stoke & Hurleston PC and Worleston PC (same website hosts and very similar websites) (specific quote to follow). It was proposed by **FP** and seconded by **VH** that Intouch communication carry out the work, provided the quote was within the region of approximate quote. | Clerk | Clerk | 10/09/20 |
| 9. | **Parish Compacts :-**   * “Great British Spring Clean” now deferred until September. Councillors concerned that there is a COVID risk to litter picking by the public. Cllrs agreed that this should now be postponed until next spring | The clerk | The clerk | 10/09/20 |
| 10. | **Road Safety Matters:-**   * Reaseheath SIDS – unable to download data using residents laptops – the Clerk to use the PC laptop to retrieve information. * Power spikes in Main Road causes SIDS in Main road to cut out. Data collection is an issue – **AH** to contact SWARCO to resolve. * School drop off is still a major issue with congestion even with staggered times. Meeting to take place with CEC regarding the possible carpark in Church Road. Should be included in the Neighbourhood Plan as this would help highlight the need for a carpark. This needs to be a policy requirement and should be a factual regarding people, traffic and volume. In discussion with the Church and the school who need to supply data which can be included into the policy statement to support this as a key asset to the village. | Chair | Chair | ongoing |
| 11. | **Neighbourhood Plan update:-**  See attached Appendix regarding update from **AH.**  **MH** stepped down from the NP committee | Chair | Chair/  **AH** /NP Committee | ongoing |
| 13. | **Payment of accounts :-**  Helen Exley (Salary) (online) £400.00  Peter Wilson (Litter Picking) (Online) £140.00  Worleston Village Hall hire (Online) £ TBA | Clerk | Clerk | 10/09/20 |
| 14. | **Dates of meetings for 2020:**  **12th November** | Clerk | Clerk | 10/09/20 |
| 15. | **AOB/items for next agenda**:-  Reported back that the noise from Tomlinsons reclamation yard has since improved from the last meeting | Chair | Chair | 10/09/20 |

Meeting closed at 20.15.hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 10/09/20 minutes**

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| --- | --- | --- | --- |
| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding**  **VH** to speak to RHC regarding the construction of picnic benches for the playground area.  Dairy Lane road surface improvements – CEC Highways | VH  SP  Clerk | 12/11/20 |
| 4&5. | **VH** -update regarding Kingsley Fields bypass – what is happening? 106 agreement and number of houses built to trigger construction of bypass. AH to contact SP | SP/AH | 12/11/20 |
| 7. | Contact insurance company regarding latest recommendations for opening of playgrounds.  Repairs to equipment to be carried out  Signage required | The Clerk  JS ME  AH | 12/11/20 |
| 8. | Website accessibility requirement to be completed | The clerk | 23/09/20 |
| 10. | Data retrieval via PC laptop required  Data retrieval for Main road SIDS – SWARCO to be contacted | VH/the clerk  AH | 12/11/20 |

**NDP Update – September 2020**

**Subco** – Gary Basford, Andy Hudson, Gary Vernon, Fred Percival, Malcolm Holman

**Plus** Tony Jones, Victoria Higham (Public)

**Support from CEC**

* Housing Needs Advice Report - - requested
* Local Character Assessment - - following draft plan
* Strategic Environmental Assessment Screening - following draft plan
* A version of the latest plan template - requested

**In terms of our status we have:**

* A steering group Confirm membership
* Initial community input Survey Output
* A designated area Parish approved by CEC
* Funding In place

**Draft our policies**

CEC will help assess where we have gaps

Avoid repeating existing policies

Evidence for policies we want.

**Plan status once complete**

The NDP has the same standing/legal status as any other policies.

It will be cross referenced to local plan strategy 2017

**Car Park**

Evidence why needed – focus on demand rather than public opinion

NDP can set out basis for change of use

**Financial**

10% on CIL currently

25% on CIL once plan accepted