**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 26th April 2018 @ 7pm at Worleston Village Hall

**Present**:, Gary Vernon (**GV**) (Chair) John Schofield (**JS**) (Vice Chair), Peter Jones(**PJ**), Malcolm Holman (**MH**), , Mark Astbury (**MA)** Allan Sproston(**AS**), Harry Dutton (**HD**), Fred Percival (**FP**) Gary Basford (**GB**) Andy Hudson (**AH**) , Mrs Helen Exley (**The Clerk**)

Parish members: members of the Parish were present. Cllr Chris Green **CG**

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: - John Thomasson (**JT**) Nicola Uttley (**NU**) | Clerk | N/A | 26/04/18 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** -  None Declared | Chair | All Cllrs | 26/04/18 |
| 3. | **Approval of Minutes & Outstanding matters:-**  **Please see attached checklist**  Minutes from 15th March 2018 Proposed as correct by **FP** and seconded by **AS**. All Cllrs agreed.  See attached action list for outstanding matters. | Chair | All Cllrs | 26/04/18 |
| 4. | **United Utilities presentation:-**  Representation was made from **UU** regarding a future planning application regarding the water treatment plant. In order to meet various regulations (Urban Water Treatment 2018) & Water Directives to be put into place from 2020 from the Environment Agency, various upgrades are needed. These include replacement site screens, plastic media filter, storage facilities for the sludge. Also included is an 80m silo tower. This will be granted under permitted development rights.  Concerns raised from the floor regarding current noise and future noise. Also for the open haulage lorries currently going through the village carrying the waste and the smell from them. Local residents are not happy at all with this current situation. Light pollution is currently a problem and questions raised about future lighting with the new development. **UU** to investigate this.  **MA** asked that all documentation regarding any investigations be made public for viewing. | Chair | UU | ongoing |
| 5. | **Open Forum:-**  Flooding outside RHC entrance is still a problem. **JS** & **GV** to write to Ben Hunt to complain and to ask for the most recent camera inspection of the drains | Public | The Chair/ Vice Chair | 26/04/18 |
| 6. | **Planning Matters:**  17/3032N Poole Hall – Pending  17/6085N – 1 Church Road – Pending  17/6086N – 1 Church Road – Pending  18/0828N - Kingsley Fields  18/1596N – Westview, Carpark  **PJ** stated that he will be starting a petition locally for support for the carpark, to demonstrate to CEC the need for this and to help with the application. **PJ** asked fellow Cllrs for help in obtaining signatures.  **AH** feels that the space allocated for the carpark is tight and that there should be a separate entrance & exit. **AS** stated that the current situation at peak school time is impossible and that something needs to be done to improve the safety aspect and the carpark would alleviate this situation.  **JS** stated that the application suggests that the Carpark is given to the School & Church, but he feels that it should be gifted to the PC.  Richard Janes (member of the public) requested to speak: - He felt that the PC should have overall control of the Carpark and it should be held as an asset for the village. Security must be looked at to ensure that there were no unwelcome visitors out of hours. He also asked that the verge at the junction of Barons Road and Church road be reinstated to the original ditch, to ensure that the Carpark was used by all. **FP** felt that the verge should stay as it is for Health & Safety grounds. | Chair | Clerk | ongoing |
| 7. | **Borough Councillor:-**  The PC welcomed the newly elected Cllr Chris Green, who made an introduction and gave the PC an update on his background and experience of Parish Councils and what help he will give the PC going forward. | The Chair | CG | 26/04/18 |
| 8. | **Playground:-**  Feedback from Surveys is that it the area should accommodate for all ages, therefore a “wellness” aspect to the area.  Clerk updated on the funding aspect. The PC/3rd party will need to contribute 10.75% of the total cost to secure funding form WREN. Other options are also being investigated, such as Tesco’s bag for life scheme. The Clerk feels that several funding groups will need to be applied for to get the maximum contributions.  The results from the surveys will be sent to the prospective playground suppliers and schemes & costs to be resubmitted & from this funding can be applied for.  RHC are still interested in assisting with the build, but due to staff shortage will not be able to start before September. This could tie in with the funding applications. The Clerk is to speak with Bunbury Playground committee to gain advice on their funding applications for the big playground project that they undertook. | Clerk | Clerk | ongoing |
| 9. | **Annual Accounts:-**  The Clerk stated that the annual accounts were now completed for 2017/18 financial year. A recent audit by the Internal Audit had taken place. All accounts have been forwarded to the Councillors for inspection.  The Certificate of Exemption was signed off. The Annual Governance statement was read out & signed off and Accounting statements signed. A notice of inspection will be posted on the Noticeboard and website for accounts inspection. | The Clerk | The Clerk | 02/07/18 |
| 10 | **Lightsource payment:-**  **FP** confirmed that the one off Grant of £10K was not happening as Lightsource had not applied for the planning permission. | The Clerk | FP | 26/04/18 |
| 11. | **Clerks report:-**  Clerk stated that CHALC were advising on the current General Data Protection Regulations and how it would affect the Parish Council. Further updates to be given. | Clerk | Clerk | 26/04/18 |
| 12. | **Parish Compacts :-**  Request that Peter Wilson litter picks Poole Old Hall Lane as it seems that it is not currently done. | Chair | The Clerk | 05/07/18 |
| 13. | **Road Safety Matters:-**   1. SIDS –SIDs -Update given regarding power alternatives for the SIDs to increase usage. Solar – need permission from CEC to put them up. A problem attaching to the lampposts in Reaseheath as they are too heavy. PC to ask whether posts could be installed on **RHC** land to take solar panels. Additional battery is an option, but also needs to be attached. Permission is needed from CEC. A definite NO to tapping into the mains electricity via the lampposts. Ongoing situation. 2. The purchase of a Grit bin for use by the school and to be sited outside of the school on Church Rd/Barons Rd. It was agreed that this purchase would be made in the Autumn term before the winter. The PC would purchase a full bin, but thereafter the Salt purchase would be the responsibility of the school. Proposed by **FP** and seconded by **MA.**  The Clerk to report back to St Oswald’s. | Chair | Chair/**PJ**/clerk | ongoing |
| 14. | **Neighbourhood Plan update:-**  **AH** reported that the new financial year has a new Funding model. The initial application had been accepted and the maximum of £9K can be awarded. Confirmation e mail now received, and NP committee can complete the funding model. Finances can pay for meetings and set up costs. The plan should be written within 12 months. | Chair | Chair/  **AH** /NP Committee | ongoing |
| 15. | **Poole Pinfold:-**  A request from a local resident in Poole whether the PC would consider undertaking some restoration work on the Pinfold (animal enclosure by the road side) as a matter of historical significance. **AS** has agreed to look at this and report back at the next meeting. | clerk | **AS** | 05/07/18 |
| 15. | **Payment of accounts :-**  Helen Exley (Salary) (10006) £400.00  Helen Exley (Expenses) (10007) £121.51  CHALC Annual Membership (10008) £157.32  Worleston Village Hall (room fees)(10009) £187.50  Experior Accounting Audit Fees (10010) £120.00  Peter Wilson (litter picking) (10011) £102.00  Andy Hudson ( Survey fees) (10012) £ 35.00  Cheshire Community Action Fees (10013) £ 20.00    All payments Proposed by **GB** and seconded by **MA.**  Approved by all. | Clerk | Clerk | 26/04/18 |
| 16. | **Date of Next meetings:**  17th May 2018 7pm Annual Meeting | Clerk | Clerk | 26/04/18 |
| 16. | **AOB**:- None | Chair | Chair | 05/07/18 |

Meeting closed at 20.50.hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 26/04/18 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding from 15/03/18**   * lights by school – Installation to be completed **FP** | FP | **ASAP** |
| 4. | **United utilities –**   * **UU** to investigate open topped Haulage lorries going through the village * Light pollution at night on the site * All records to be made available for public viewing. | The Clerk/Chair | 05/07/18 |
| 5. | Chair & Vice chair to write to RHC regarding the flooding at the entrance & to request to see the most recent drain camera surveys | Chair/Vice chair | 05/07/18 |
| 6. | Petition to be started in support of the planning application for the carpark on Church Road. | PJ & all Councillors | ongoing |
| 8. | Surveys to be analysed and results to be forwarded to playground equipment companies.  Funding opportunities to be explored further by Clerk & applications made. | The Clerk/ AH & AR | ongoing |
| 9. | Certificate of Exemption and public right to inspection to be advertised. | Clerk | 02/07/18 |
| 12. | Poole Old Hall Lane to be litter picked. | Litter picker | 05/07/18 |
| 13. | SIDS – CEC to be contacted regarding the alternative power supplies for SIDS.  Grit bin outside school –to be purchased in Autumn term | The Clerk/PJ | Ongoing  The Clerk |
| 15. | Poole Pinfold. **AS** to inspect and report back at the next meeting regarding the cleaning & restoration. | AS | 05/07/18 |