**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 25th April 2019 @ 7pm at Worleston Village Hall

**Present**:, Gary Basford (**GB**), Fred Percival (**FP**) , Allan Sproston (**AS**), , Vicky Higham (**VH**), John Thomasson (**JT**), , Mark Astbury (**MA)**, Andy Hudson (**AH**) (Chair), Gary Vernon (**GV**) John Schofield (**JS**) (Vice Chair), Mrs Helen Exley (**The Clerk**)

Parish members: members of the Parish were present.

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: -, Chris Green (**CG**) Harry Dutton (**HD**), Peter Jones (**PJ**), Malcolm Holman (**MH**) | Clerk | N/A | 25/04/19 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** -  **JT** - planning application, Lower Aston Hall Farm  None declared from Councillors present. | Chair | All Cllrs | 25/04/19 |
| 3. | **Approval of Minutes & Outstanding Matters:-**  **Please see attached checklist**  Minutes from 14/03/19 proposed as correct by **GB** and 2nded by **GV**  All Cllrs agreed.  See attached action list for outstanding matters. | Chair | All Cllrs | 25/04/19 |
| 4. | **Open Forum:-**  Speeding along Main Road is still an issue and a cause for concern. What is the PC doing about it?  Worst traffic is from 6am – 8am in the morning. Shop parking is a help as cars need to slow down to pass.  Some police presence with speed guns but need more visibility from police.  Is there money available for the 106 agreement with Kingsley Fields?  (See point 11 for update on this ) | Public | Chair | 25/04/19 |
| 5. | **Borough Councillor:-**  Not present. **CG**. New borough Councillor to be elected on the 2nd May | GC | GC | 25/04/19 |
| 7. | **Planning Matters:**  *19/1802N – Driving Range – upgrade existing overhead electricity supply.* No Comment  *19/1740N – Rookery Grange – Variations on conditions – see 19/0481N.* no comment  *19/1496N – 82, Main Road, Worleston. – Retrospective application for rear extension.* No comment.  *19/1334N – Need Golf Ltd, Main Road, Worleston. Variation to conditions.* No Comment  *19/1244D – Maple House, Church Road. Discharge of conditions.* No Comment  *19/0926N Aston Lowerhall Farm – plant machinery store & Cattleshed. –* No comment.  *19/1202N - Land adj to Oak View, Mile House Lane, Worleston – demolition of building & erection of Bungalow.* – No comment.  *19/0481N – Rookery Grange Stables, Main Rd, Worleston – erect a 6 stall stable building ,wash & treatment area* – No Comment.  *19/0101D – Poole Bank Farm – Discharge of conditions.*- no comment.  **Past applications**  *19/0709N – Keepers Cottage, Poole old Hall Lane, Poole – 2 storey front extension*.  *19/0773N- Building adjoining Barons Rd -Conversion of Agricultural building to 2 dwellings –* Approved.  *18/5657N Land adj to Oak View, Mile House Lane, Worleston. – Erection on a single dwelling* - *resubmitted as 19/1202N*. planners objected to original application because of Cubic meterage of site and the proposed pitched roof.  *19/0765N – Change of use from agricultural use to mixed agricultural use & equine* – passed.  *18/6248N – FJ Needs foods – Resurfacing of existing landscaped areas to form additional parking for 41 cars – staff & visitors.* – Approved. | Chair | Chair | ongoing |
| 7. | **Playground update:-**  **JS** updated on current progress. Equipment ready to be installed, just need to find the time to do it! –The Clerk has contacted RHC building dept but no response yet. **VH** to contact the Principal to ask for support on this project. | The Clerk | JS/VH the clerk | ongoing |
| 8. | **Local Parish Elections:-**  Local Town & Parish Elections would be taking place on the 2nd May. All current Councillors will be re-elected apart from **AS** & **HD** who are standing down. There are now 2 vacant seats (Poole & Worleston districts). These seats do not need to be re-advertised, and so co-option can take place after the 2nd May. Any interested candidates can apply to the Clerk or Chair. Advert to be put on the website & noticeboard. | The clerk | The clerk | 02/05/19 |
| 9. | **Clerks report:-**  The Clerk stated that the annual accounts were now completed for 2018/19 financial year. A recent audit by the Internal Audit had taken place. All accounts have been forwarded to the Councillors for inspection.  The Certificate of Exemption was signed off. The Annual Governance statement was read out & signed off and Accounting statements signed. A notice of inspection will be posted on the Noticeboard and website for accounts inspection. | Clerk | Clerk | 25/04/19 |
| 10. | **Parish Compacts :-**  A Councillor is required to take over from **HD** to oversee the parish Compact issues | Chair | Chair | 25/04/19 |
| 11. | **Road Safety Matters:-**   * **SIDS –** Poles now up at Reaseheath & SIDs will be moved there when **PJ** back from holiday. * E mail from Chris Green “I have secured funding for a traffic survey (speeds & volumes) on Main Road in Worleston. The results of this will influence any traffic calming (including speed issues) in the village. Similar surveys are currently being conducted on Wettenhall Rd (Poole) and on the A51 at Reaseheath”. * Road surface on Wettenhall Road by the RHC entrance now resurfaced, but more needs to be done further towards Cinder Lane. * School parking update. **CG** said, Highways visited the area outside Worleston school at his request. They are looking at how they can reduce congestion at drop off/pick up times. * Cars coming out of Crew Alex training ground are becoming a hazard due to the overgrown hedge line. **AH** to write to CAFC to request that this be cut back for improved visibility. * Buses at RHC parking in the morning is causing major congestion at the roundabout. Major hazard and accident potential. **AH/VH** to contact RHC with PC’s concerns. * **JS** stated that the current SIDS are not fit for purpose and that more suitable/permanent ones should be purchased and put up in Main Road. It was agreed that further research should be carried out as to what the best SIDS to use – speak to other Parish Councils in the area. **JS** proposed that a pre approval of upto £4,000 be spent on new SIDS for Main Road. This was 2nded by **FP.** Update at the next meeting. All councillors were in agreement with this. | Chair | Chair/PJ/VH | ongoing |
| 12. | **Neighbourhood Plan update:-**  **AH** - no further update at this time. | Chair | Chair/  **AH** /NP Committee | ongoing |
| 13. | **Payment of accounts :-**  Worleston Village Hall (Meeting fees) 100037 £187.50  Helen Exley (Salary) 100038 £400.00  Helen Exley (Annual Expenses) 100039 £120.94  CHALC annual fee 100040 £157.32  Andy Hudson (Playground survey) 100041£35.00  Cheshire Community Action annual fee 100042 £20.00    All payments Proposed by **GB** and seconded by **MA.**  Approved by all. | Clerk | Clerk | 25/04/19 |
| 14. | **Date of Next meetings for 2019:**  16th May 7pm AGM  11th July 7pm  5th September 7pm  7th November 7pm | Clerk | Clerk | 25/04/19 |
| 15. | **AOB**:-  Thank you to **AS** for his years of support & loyalty to the PC.  Royal Oak update – refurb over the summer months & opening in September. | Chair | Chair | 25/04/19 |

Meeting closed at 20.10.hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 25/04/19 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
| 7. | Re engagement with the building Dept at RHC to help with the playground renovation. VH to contact RHC principal to ask for help | The Clerk | 16/05/19 |
| 8. | Advertise 2 councillor vacancies on noticeboard & website. | The Clerk | 16/05/19 |
| 10. | A councillor is required to take on the parish Compact duties | The Chair | 16/05/19 |
| 11. | * Sids – **PJ** to move them to Reaseheath * **AH** to look at purchasing new ones and contact other PCs about existing SIDs to see what are the best type to buy. * **AH** to contact CAFC regarding over grown hedge on Wettenhall Road * **VH/AH** to contact RHC regarding bus hazards & Congestion in the mornings. | Clerk/AH/PJ | 16/05/19 |