**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 9th January 2020 @ 7pm at Worleston Village Hall

**Present**:, Gary Basford (**GB**) , Malcolm Holman (**MH**) John Thomasson (**JT**), Mark Astbury (**MA)**, Matt Evans (**ME**)Andy Hudson (**AH**) (Chair), John Schofield (**JS**) (Vice Chair), Joe Foster (**JF**) Peter Jones (**PJ**), Gary Vernon (**GV**), Mrs Helen Exley (**The Clerk**),

Parish members: members of the Parish were present.

| **Point**  | **Agenda point** | **Raised By** | **Action** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1. | **Apologies**: - Vicky Higham (**VH**) Fred Percival (**FP**),Cllr Sarah Pochin (**SP**) |  Clerk | N/A | 09/01/20 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** - **JT** – Aston Lower Hall Farm planning matters |  Chair | All Cllrs | 09/01/20 |
| 3. | **Approval of Minutes & Outstanding Matters:-****Please see attached checklist for outstanding matters**Minutes from 07/11/19 proposed as correct by **GB** and 2nded by **ME** All Cllrs agreed. | Chair | All Cllrs | 09/01/20 |
| 4. | **Open Forum:-**No members of the public raised issues before the Councillors | Public | Chair | Ongoing |
| 5. | **Borough Councillor:-****SP** not present, but her recent correspondence includes:-* lobbying CEC highways to have the roads around St Oswald’s school included on a regular gritting programme over the winter months, which she will monitor and get local press involved to highlight the dangers of the road not being gritted.
* Flooding on Main Rd due to recent rain fall – drains have now been cleared and there is an improvement.
* Attempted to get the planners to look at the field adjacent to the school re a possible car park but they are unwilling to come out and look at the site. **SP** will keep pushing for this to happen
* Information about the household food waste scheme to be introduced in the near future.
* **ME** updated the PC on the drainage issue in the Crescent and the work that has been undertaken to ensure that this does not occur again.
 | SP/chair | SP | ongoing |
| 5 a. | **Reaseheath College (RHC) update:-**Marcus Clinton **MC** (Principal) of RHC gave a brief update to the PC on **RHC** activities. * Recent OFSTED report put the college at “near outstanding”. Currently 2000 16-18yr old students, 800 Higher Education, 2000 apprentices, 100+ evening, and 1000 residential students on campus.
* Update on impact of Kingsley Fields development – A51 cul de sac could help the bus situation.
* New Farm Manager has transformed the working farm.
* Litter situation has improved within the grounds of the college, but it was raised by the clerk that the litter outside the main entrance is poor – **RHC** to litter pick this area.
* **JS** stated that he felt that **RHC** were not good at following through on commitments (helping with the refurbishment of the play area).
* PC requested again that the college make some picnic benches for the play area in time for summer months.
* **MA** requested that **MC** attend PC meetings on a regular basis.
* PC said that there needs to be more engagement with the local community and student bodies – promote a better relationship and also St Oswald’s school.
* What sports facilities can be used and when – Clerk to enquire.
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| 6. | **Planning Matters:****Current applications***19/5322N – Aston Lower Hall Farm – Ground source pumps – no comment***Past applications***19/3641D – Land Adj to Oak View – discharge of conditions –* ***Approved with conditions****19/4492N – Land adj to Maple House, Church Rd – construction of timber electronic gates for both plots –* ***Approved with conditions****19/4727N – Land adj to Maple House, Church Rd – variation of condition of 18/1552N –* ***approved with conditions****19/4596N – Needs Foods Ltd -proposed driveway redesign/widening/access –* ***no decision****19/4964N – Royal Oak, Main Rd, Worleston – Side extension –* ***approved with conditions****19/3843N – The Oaks, Church Rd, AJM – Re-location of existing implement shed. –* ***Approved with conditions****19/4128N - Poole Nurseries – Variation on occupancy decision. Erection of dwelling on old site.* ***No Decision****19/4597N – Needs foods ltd, Road signage –* ***No Decision****19/4114N – Rookery Grange – erection of 3m acoustic fence to boundary –* ***No Decision****19/4172N – Hillcrest, Church Rd, AJM – Proposed alternations & extension. –****approved with conditions*** |  Chair | Chair | Ongoing |
| 7. | **Playground update:-**Audit quotes for the Playground now received and decision made on an annual audit.Quote obtained from Mike Brookes Gardening services and waiting for Alan Akerley quote for the ongoing upkeep and mowing of the area for 2020. Drainage issue to be addresses – some vertical pipes need to be laid to improve ground condition. Picnic benches to be supplied by RHC. | The Clerk | the clerk | ongoing  |
| 8. | **Clerks report:-**Precept setting for 2020/21. It was proposed by **GV** that the precept level be raised to £4,122 for the forthcoming financial year. This was seconded by **MA**  | Clerk  | Clerk | 09/01/20 |
| 9. | **Parish Compacts :-** Current hourly rate for the litter picker services was reviewed. It was proposed by **AH** that the rate be increased to £10 per hour from 09/01/20. Seconded by **JT**The Clerk to check whether the litter picker has public liability cover. | The clerk | The clerk | 09/01/20 |
| 10. | **Road Safety Matters:-*** Mobile SIDS to be put up in Reaseheath in next 10 days. **PJ** to organise.
* **St Oswalds school parking– ME** to write to Edward Timpson MP regarding the safety issues around parking at school and asking for his support in improving this.
* Dairy Lane road surface is substandard and needs resurfacing. **SP** to continue lobbying CEC highways.
 | Chair | Chair/PJ/ME/SP | ongoing |
| 11. | **Neighbourhood Plan update:-****AH** -reported that it is quiet on progress. Half of CEC have not undertaken a NP. Funding still in place and this has been extended.Unlikely to have a progress report before March as **AH** is away.  |  Chair |  Chair/**AH** /NP Committee | ongoing |
| 12. | **Payment of accounts :-**Helen Exley (Salary) online £400.00 Peter Wilson (Litter Picking) Online £289.00    |  Clerk | Clerk | 09/01/20 |
| 13. | **Dates of meetings for 2020:** **12th March** **14th May (Incl Annual Meeting)****9th July****10th September****12th November** |  Clerk |  Clerk | 09/01/20 |
| 14. | **AOB/items for next agenda**:- N/A | Chair | Chair | 09/01/20 |

Meeting closed at 20.30.hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 09/01/20 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **outstanding****GV** to speak to Harry Dutton to obtain maintenance list and further quotes to be obtained**PJ** to re-site the mobile SIDs to The Green.**VH** to speak to RHC regarding the construction of picnic benches for the playground area.Playground Audit to be booked  | GVPJVHClerk | 12/03/20 |
| 7. | Waiting for maintenance quotes to be obtained for Playground area. | Clerk | 31/01/20 |
| 9. | Public liability cover – does the litter picker have any? | clerk | 12/03/20 |
| 10. | **ME** to contact Edward Timpson to ask for support regarding school parking issues.Dairy Lane road surface improvements – CEC Highways | MESP | 12/03/20 |